

# Procedural Fidelity Checklist

## Class Schedule

<b>Preparation</b>		
Break down the day into multiple steps.	<input type="checkbox"/> Y	<input type="checkbox"/> N
Determine the best visual format to use (e.g., pictures, line drawings, actual objects, words, etc.).	<input type="checkbox"/> Y	<input type="checkbox"/> N
Create visual representations for each activity.	<input type="checkbox"/> Y	<input type="checkbox"/> N
Determine how to indicate finished activities (e.g., Velcro to finished column, cross off list, put in “finished” bin, etc.).	<input type="checkbox"/> Y	<input type="checkbox"/> N
Create a visual representation to indicate a schedule change (e.g., oops card, schedule change card).	<input type="checkbox"/> Y	<input type="checkbox"/> N
Display the schedule in a central location that is accessible and easy for all to see.	<input type="checkbox"/> Y	<input type="checkbox"/> N
<b>Implementation</b>		
Reference the schedule before the start of the activity.	<input type="checkbox"/> Y	<input type="checkbox"/> N
Reference the schedule at the conclusion of the activity.	<input type="checkbox"/> Y	<input type="checkbox"/> N
Use a consistent phrase to cue the students to look at the schedule (e.g., “Let’s check our schedule,” or “Let’s see what’s next!”).	<input type="checkbox"/> Y	<input type="checkbox"/> N
Clearly indicate when the activity is finished (e.g., turn the card over, cross of the activity, etc.).	<input type="checkbox"/> Y	<input type="checkbox"/> N
If there is a change in the schedule, indicate it on the schedule.	<input type="checkbox"/> Y	<input type="checkbox"/> N
<b>Assessment</b>		
Make any necessary changes to the schedule when the order of activities changes.	<input type="checkbox"/> Y	<input type="checkbox"/> N

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